

**Virginia Diabetes Workgroup Conference Call Meeting
(Business Portion of Quarterly Meeting)**

Date: June 6, 2008 (1:00-2:30)
Next meeting: TBD

Executive Board Members Present: Chair & Moderator - Kathy Gold, Quality Workgroup Chair- Lilia Mayers; Education and Empowerment Workgroup Chair- Nancy Pribble, Debbie Sauve; Marketing-Christine Kelly, Jennifer Igo; Surveillance-Kay Matlock (via teleconference); Access to Care-Linda Pearce; Capacity—Ann Forburger

Agenda	Discussion	Action/Follow-up	Responsibilities
Kathy distributes minutes from last meeting	Motion to approve (Linda Pearce), seconded, approved		
Kathy: Treasurer's Report	<p>-Last month's GDM conference very successful (105 attendees/9 vendors/\$1000 grant Novo Nordisk)</p> <p>-raised about \$10,000, spent \$3806.92</p> <p>-received impressive \$5000 of in-kind donations</p> <p>-currently, account balance is at \$14,043.40, but more coming in</p>	<p>Organize a different meeting day later in June that suits all workgroup members</p> <p>Goal: to have one school form for the entire state—streamline the process</p>	<p>Advocacy</p> <p>Debbie, Nancy, Joyce, Danielle (tracking membership)</p>
Kathy: Bylaw Changes (see slide presentation)	<p>2 sections up for review (possibly more, but need 30 days)</p> <p>1) change officer bylaw so that all members, even from companies, can serve (motion passes)</p> <p>2) couldn't hear what the second one was, but it passed</p>	-set up bylaw committee	Kathy and Lilia Mayer

<p>Advocacy Report</p>	<p>Jennifer on behalf of Emma Objective: discuss each member's goals, review plan/timeline/discuss priorities Main priority identified: develop message for legislature prior to January 2009</p>	<p>tentative advocacy meeting Wed. June 18, 2008 from 1:15-3:15 in Cville</p>	
<p>Marketing Ideas</p>	<p>-Summarize VDC plan on tri-fold pamphlet to distribute at trade shows or for stakeholders -issue of fundraising. Jennifer says, "I've learned money gets a lot done" but asks for council help in drumming up these donors</p>	<p>-suggests that someone present tri-fold plan at next meeting -if anyone has idea of potential donors, let Jennifer know</p>	<p>All members</p>
<p>Education and Empowerment (E & E)</p>	<p>Nancy Pribble provided a brief update on the progress done on the goals for this work group, including the teleconferencing diabetes education series provided for professional and lay persons by UVA's Diabetes and Education Program through a grant from the Office of Minority Health and Public Policy to reach underserved rural populations. The E & E Work Group will meet this afternoon to review the Hampton Roads Diabetes Regional School Diabetes Medical Management Form as a template for Virginia schools to adopt.</p>	<p>20 additional people have been added to E & E work group to work on diabetes school form. The goal is to have a template for schools to use. Work group will meet monthly via conference calls. The next E & E conference call is July 23rd at 8:00am.</p>	<p>All members Nancy will send out conference call number and announcement 1 week before call. Pam Suter is lead on the development of School Diabetes Management form</p>
<p>Access to Care</p>	<p>Linda Pearce presents slideshow (see slides for greater detail) -Overall objective: eliminate barriers to care (this dovetails w/ education); encourage creative alternatives</p>	<p>Linda has emailed healthcare providers in these areas and only 3 out of 20 have responded to her request for involvement;</p>	

<p>Quality of Care</p>	<p>1) form workgroup</p> <p>2) increased action with diabetes care educators</p> <p>3) access to resources for healthcare providers</p> <p>4)improve electronic medical record system</p> <p>Another main objective is to involve people from under-served areas (far west/southwest portion of Virginia)</p> <p>Help the uninsured/underinsured (1 out of 5 people w/ diabetes has no insurance!) please see slide for county-breakdown</p> <p>Survey</p> <p>Lilia Mayer’s presentation -improve competency of healthcare providers</p> <p>-gain access to VA’s medical schools and FP/IM residency programs and other graduate health professions programs; introduce students and residents to the chronic care model for quality diabetes care</p> <p>-developed template outlining</p>	<p>solicits council help in this task</p> <p>Asking for a little money Free clinics?</p> <p>Come up with incentive for participants to take; streamlined so not time intensive</p> <p>Enlist help of endocrinologist and Asst. Prof. of Nursing at UVA</p> <p>Email 50 contacts w/ VDC plan; possibly schedule luncheon. Make diabetes the focus</p> <p>Use listserve more; share case studies; invite institutions to fall presentation; provide frequent website updates; use conference calling; promote electronic flyers (b/c cost effective)</p>	<p>All members</p> <p>Members to brainstorm ideas</p> <p>Quality workgroup</p> <p>All members on ideas of contacts</p>
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<p>Surveillance</p>	<p>ideas for Quality workgroup to consider</p> <ul style="list-style-type: none"> - Recruited new members to Quality workgroup: 2 in academia, 3 physicians in private practice, plus 3 “supporters” (2 physicians and 1 PhD in nursing). -increase membership -improve knowledge and compliance to National Standards <p>Kay Matlock via teleconference</p> <ul style="list-style-type: none"> -workgroup is newly formed, just in the data-gathering stages -hope to reach out to private sector 	<ul style="list-style-type: none"> -has asked Kathy (and Linda Pearce) to speak at VA Community Health Center meeting in Roanoke next weekend 	<p>(Kay’s emails to Linda are bouncing; Danielle to look into this issue)</p>
<p>Capacity</p>	<p>Ann Forburger with website updates (visuals presented at meeting)</p> <ul style="list-style-type: none"> -working with a contractor -new website organized around the framework of our plan -workgroups to have separate sections recording their progress -change: members will have a website link to their organization so as to avoid personal information 	<p>Make sure everyone knows our mission!</p> <ul style="list-style-type: none"> -start thinking about blogging (phase 2) -launch date: around the end of June 	<p>all members with ideas about website design/content</p>

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